

# Sales Team Meeting Agenda

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

## Agenda

1. Welcome and Introduction
2. Team Building Icebreaker Activity
3. Review of Sales Targets and Goals
4. Discussion on Team Collaboration
5. Brainstorming Session for New Strategies
6. Planning Upcoming Team Building Activities
7. Q&A Session
8. Closing Remarks

## Action Items

- Assign roles for upcoming activities
- Schedule follow-up meeting
- Send out meeting minutes

Thank you for your participation!