

Webinar Speaking Invitation Reminder

Dear [Speaker's Name],

This is a friendly reminder regarding your participation as a speaker in our upcoming webinar titled "[**Webinar Title**]" scheduled for [Date] at [Time] (Time Zone).

We are excited to have you share your insights on [Topic/Subject] and believe that your expertise will greatly benefit our audience.

Please confirm your availability and let us know if you need any assistance in preparing for the session.

Thank you for your contribution, and we look forward to an engaging webinar!

Best regards,
[Your Name]
[Your Position]
[Your Organization]
[Contact Information]