

# Patient Follow-Up Appointment Rescheduling

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you that your follow-up appointment originally scheduled for [original date and time] needs to be rescheduled.

We apologize for any inconvenience this may cause and would like to offer you the opportunity to select a more suitable time. Please contact our office at [office phone number] or reply to this email with your preferred dates and times, and we will do our best to accommodate your request.

Thank you for your understanding. We look forward to seeing you soon.

Best regards,

[Your Name]

[Your Title]

[Clinic/Hospital Name]

[Contact Information]