

Reminder: Artistic Workshop Placement

Dear [Participant's Name],

This is a friendly reminder about your upcoming placement in the artistic workshop scheduled for [Date] at [Location]. We are excited to have you join us and explore your creative potential!

Please arrive at least [Time] minutes early to complete any necessary check-in procedures. Remember to bring any materials you might need for your projects, as well as a notebook for ideas and sketches.

If you have any questions or need further assistance, feel free to reach out to us at [Contact Information].

Looking forward to an inspiring workshop!

Best regards,

[Your Name]

[Your Title]

[Organization Name]