

Request for Amendments in Lease Renewal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request amendments to the lease renewal for the property located at [Property Address]. As my current lease is set to expire on [Expiration Date], I would like to discuss some modifications that would better suit my needs.

Specifically, I would like to request the following amendments:

- [Amendment 1: e.g., Adjustment of rental rate]
- [Amendment 2: e.g., Extension of lease term]
- [Amendment 3: e.g., Inclusion of utilities]

I believe these changes would be mutually beneficial, and I am keen to discuss them further at your earliest convenience. Please let me know a suitable time for us to meet or if you would prefer to discuss this over the phone.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]