

# Important Notice: Course Closure Alert

Dear [Student Name],

We hope this message finds you well. We are writing to inform you that the [Course Name] will be closing on [Closure Date]. After this date, you will no longer have access to the course materials and resources.

We encourage you to complete any outstanding assignments and download any necessary content before the closure date. Should you have any questions or require assistance, please do not hesitate to reach out to our support team.

Thank you for being a part of our learning community.

Sincerely,

[Your Name]  
[Your Position]  
[Institution Name]  
[Contact Information]