

Dear Alumni,

We hope this message finds you well! We want to extend our heartfelt thanks for attending the recent alumni reunion. It was a pleasure to reconnect with everyone and share fond memories.

Your feedback is invaluable to us as we aim to improve future events. We would greatly appreciate it if you could take a few moments to provide your thoughts on this year's reunion.

Feedback Questions:

- What did you enjoy most about the reunion?
- What aspects do you think could be improved?
- Were there any activities or sessions you particularly liked or would like to see in the future?
- Overall, how would you rate the event?

Please reply to this email with your feedback by **[insert date]**. Your insights will help us create an even more memorable experience next time.

Thank you once again for being a part of our alumni community. We look forward to your response!

Sincerely,

[Your Name]

[Your Title/Position]

[Your Institution Name]

[Contact Information]