

Friendly Reminder: Payment Due

Dear [Recipient's Name],

We hope this message finds you well! We wanted to take a moment to gently remind you that your recent healthcare service payment is due. We understand that life can get busy, and sometimes things slip our minds.

Your prompt attention to this matter would be greatly appreciated, as it helps us continue to provide you with the best care possible. If you have already made this payment, please disregard this message.

If you have any questions about your bill or need assistance, feel free to reach out to us.

Thank you for being a valued member of our healthcare community!

Best wishes,
[Your Name]
[Your Position]
[Healthcare Facility Name]
[Contact Information]