

Dear [Billing Department/Recipient's Name],

I hope this message finds you well. I am writing to follow up on a pending medical bill that was due on [Due Date] for services rendered on [Service Date]. The account number associated with this bill is [Account Number].

As of today, I have not yet received a confirmation of payment, and I would like to inquire about the status of this bill. If there are any issues or additional information needed to process this payment, please let me know at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]