

Dear Guardian,

This is a friendly reminder to update your child's immunization record. Keeping their vaccinations up-to-date is essential for their health and safety.

Child's Information:

- Name: [Child's Name]
- Date of Birth: [Child's Birth Date]

Required Immunizations:

- Vaccine 1: [Due Date]
- Vaccine 2: [Due Date]
- Vaccine 3: [Due Date]

Please contact your healthcare provider to schedule an appointment.

Thank you for your attention to this important matter.

Sincerely,
[Your Organization's Name]
[Contact Information]