

Appointment Request for Annual Health Check-up

Date: [Insert Date]

To: [Health Care Provider's Name]

[Health Care Provider's Address]

Dear [Health Care Provider's Name],

I hope this message finds you well. I am writing to request an appointment for my annual health check-up. As part of my commitment to maintaining my health, I would like to schedule this visit at your earliest convenience.

Please let me know what dates and times are available. I am flexible and can adjust my schedule to fit within your available slots.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]