

## **Reminder: Credit Report Examination**

Dear [Recipient's Name],

This is a friendly reminder that your credit report examination is scheduled for [Date] at [Time]. Please make sure to bring the necessary documents and be prepared for the discussion.

If you have any questions or need to reschedule, feel free to contact us at [Contact Information].

Thank you.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]