

# Service Appointment Confirmation

Dear [Customer's Name],

Thank you for choosing [Service Center Name] for your vehicle servicing needs. We are pleased to confirm your service appointment as follows:

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Vehicle:** [Vehicle Make and Model]
- **Service Type:** [Type of Service Required]

Please arrive at least 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Contact Number] or [Email Address].

We look forward to serving you!

Sincerely,

[Your Name]

[Your Position]

[Service Center Name]

[Contact Information]