

Property Tax Payment Notification

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Owner's Address]

Subject: Property Tax Payment Notification

Dear [Property Owner's Name],

This is a notification regarding the upcoming payment for your property tax for the property located at [Property Address]. The total amount due is [Amount Due].

Please ensure that the payment is made by [Due Date] to avoid any late fees. Payments can be made via [Payment Methods: online, mail, in-person, etc.].

If you have any questions or require further assistance, please feel free to contact our office at [Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]