

# Property Tax Assessment Notice

Date: [Insert Date]

Property Owner: [Owner's Name]

Property Address: [Property Address]

Parcel Number: [Parcel Number]

Dear [Owner's Name],

We are writing to inform you about the assessment of your property for tax purposes for the fiscal year [Insert Year]. Based on our evaluation, the assessed value of your property is determined to be [Insert Assessed Value].

This value is the basis for calculating your property taxes, which are due by [Insert Due Date]. You will receive a separate bill detailing the amount due.

If you disagree with the assessed value, you have the right to appeal. Please submit your appeal by [Insert Appeal Deadline] along with any supporting documentation to our office at [Insert Office Address].

Thank you for your attention to this matter. If you have any questions, please feel free to contact our office at [Insert Phone Number] or [Insert Email].

Sincerely,

[Your Name]

[Your Title]

[Your Department]

[Your Organization]