

Notification of Contract Renewal

Date: **[Insert Date]**

To: **[Partner's Name]**
[Partner's Company Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

We hope this message finds you well. As we approach the end of our current partnership agreement, we would like to formally notify you of the opportunity to renew our business partnership contract.

Our collaboration has been mutually beneficial, and we are keen to continue this fruitful relationship. We propose to renew the contract under the same terms and conditions, with the possibility of discussing any adjustments you may deem necessary.

Please let us know your thoughts on this proposal by **[Insert Response Deadline]**. Should you have any questions or require further discussion, feel free to contact us at your convenience.

Thank you for your attention and continued partnership. We look forward to your positive response.

Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]