

Library Book Return Notice

Date: [Insert Date]

Dear [Student's Name],

We hope this message finds you well. This is a friendly reminder that you have borrowed the following library books from [Library Name]:

- [Book Title 1] - Due Date: [Insert Due Date]
- [Book Title 2] - Due Date: [Insert Due Date]
- [Book Title 3] - Due Date: [Insert Due Date]

Please return these books by the due date to avoid any late fees. You can return the books in person or via our book drop.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Library Name]

[Library Contact Information]