

# Graduation Ceremony Attendance Reminder

Dear Community Member,

We are excited to remind you of the upcoming graduation ceremony for our deserving graduates. Your presence would mean a lot to them and the community.

**Date:** June 15, 2023

**Time:** 10:00 AM

**Location:** Community Hall, 123 Main Street

Please join us in celebrating the achievements of our graduates. Your support and encouragement make a difference!

We look forward to seeing you there!

Best Regards,  
[Your Name]  
[Your Title]  
[Organization Name]