

Upcoming Credit Card Bill Alert

Dear [Customer Name],

This is a friendly reminder that your upcoming credit card bill is due on [Due Date]. The total amount due is [Amount Due].

Please ensure that your payment is processed before the due date to avoid any late fees.

If you have any questions or need assistance, feel free to contact our customer service.

Thank you for choosing [Bank Name].

Sincerely,
[Your Name]
[Your Position]
[Bank Name]