

Friendly Reminder: Loan Payment Due

Dear [Borrower's Name],

I hope this message finds you well! I wanted to kindly remind you that the payment for your loan of [Loan Amount] is due on [Due Date].

If you have already made the payment, please disregard this message. Otherwise, please let me know if you have any questions or if there's anything I can assist you with regarding the payment process.

Thank you for your attention, and I appreciate your cooperation!

Best regards,

[Your Name]

[Your Contact Information]