

# Gym Membership Renewal Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Gym Name]

[Gym Address]

[City, State, Zip Code]

Dear [Gym Manager's Name],

I hope this message finds you well. I am writing to request the renewal of my gym membership, which is set to expire on [Expiration Date]. My membership ID is [Your Membership ID].

Over the past year, I have enjoyed my time at [Gym Name] and have seen significant improvements in my fitness journey. I would love to continue my membership to further pursue my health goals.

Please let me know the steps I need to take for the renewal process, and if there are any upcoming promotions or changes to the membership terms.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]