

# Tuition Fee Due Notification

Date: [Insert Date]

Dear [Student's Name],

We hope this message finds you well. This is to inform you that your tuition fee for the [Insert Semester/Academic Year] is now due. The total amount due is [Insert Amount].

Please ensure that the payment is made by [Insert Due Date] to avoid any late fees or disruptions in your enrollment status.

Payment can be made through the following methods:

- [Payment Method 1]
- [Payment Method 2]
- [Payment Method 3]

If you have any questions or concerns, please do not hesitate to contact the finance department at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[School/University Name]