

Job Interview Appointment Reminder

Dear [Candidate's Name],

This is a reminder for your upcoming job interview for the position of [Job Title] at [Company Name].

Details of your interview are as follows:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location/Virtual Link]
- **Interviewer(s):** [Interviewer Name(s)]

Please feel free to reach out if you have any questions or need further assistance.

We look forward to meeting you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]