

Update Request on Joint Venture Proposal

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Request for Update on Joint Venture Proposal

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our joint venture proposal submitted on [insert submission date]. We are eager to know if you have had the opportunity to review it and any feedback or updates you might have at this stage.

As we are keen to move forward, we would appreciate if you could provide us with an update at your earliest convenience. Please let us know if there are any further details or discussions required from our side to facilitate the process.

Thank you for your attention to this matter. We look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]