

Government Grant Acceptance Notification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for the [Name of Grant] has been successfully approved. After a thorough review process, your project titled "[Project Title]" has been selected for funding.

The total grant amount awarded to you is \$[Amount]. This funding is intended to support the objectives outlined in your application and is subject to the terms and conditions outlined in the attached agreement.

Please confirm your acceptance of this grant by signing and returning the enclosed agreement by [Insert Deadline]. Should you have any questions or require further information, feel free to contact us at [Contact Information].

Congratulations on your successful application, and we look forward to seeing the positive impact of your project.

Sincerely,

[Your Name]

[Your Title]

[Agency or Organization Name]

[Contact Information]