

Follow-Up on Import-Export Inquiry

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous inquiry regarding [specific details about the inquiry, e.g., product types, shipping options, etc.]. It's been [insert time frame] since I last reached out, and I wanted to check if you had the chance to review my request.

We are keen on moving forward with the import-export process and would appreciate any updates you could provide. Should you require any more information from my end to facilitate this process, please do not hesitate to ask.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]