

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our franchise application submitted on [submission date]. We are eagerly awaiting your feedback and any further steps we may need to take in the process.

We are very excited about the potential of joining [Franchise Name] and believe our collaboration could yield great success. If there is any additional information or documentation you require from our side, please do not hesitate to inform me.

Thank you for considering our application. I look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]