

Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position as Fashion Designer at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision was not easy, and took a lot of consideration. I have enjoyed my time working with the team, gaining invaluable experience, and contributing to the creative projects at [Company's Name]. I am truly grateful for the opportunities I have had here.

During my remaining time, I am committed to ensuring a smooth transition and will do everything possible to hand over my responsibilities effectively.

Thank you once again for the opportunities you have provided me. I hope to stay in touch, and I wish [Company's Name] continued success in the future.

Sincerely,

[Your Name]