

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the consultancy proposal I submitted on [Submission Date]. I am eager to discuss its potential impact on [Recipient's Company/Project].

Could we schedule a meeting to go over the details and address any questions you may have? I am available on the following dates and times:

- [Date and Time 1]
- [Date and Time 2]
- [Date and Time 3]

Please let me know what works best for you, or feel free to suggest another time.

Thank you for considering my proposal. I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Phone Number]

[Your Email Address]