

Distributor Inquiry Follow-Up

Date: [Insert Date]

[Distributor's Name]

[Distributor's Company]

[Distributor's Address]

[City, State, Zip Code]

Dear [Distributor's Name],

I hope this message finds you well. I am writing to follow up regarding our recent inquiry about your order processing. We greatly value your partnership and want to ensure that everything is flowing smoothly.

Please let us know if there are any updates or if you require further information regarding your orders. Our team is here to assist you in any way possible.

Thank you for your attention to this matter. We look forward to your prompt reply.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]