

Request for Clarification on Conference Paper Submission

Date: [Insert Date]

To: [Conference Organizer's Name]

Conference: [Conference Name]

Email: [Organizer's Email]

Dear [Organizer's Name],

I hope this message finds you well. I am writing to seek clarification regarding the submission requirements for my paper titled "[**Paper Title**]". I have reviewed the submission guidelines available on the conference website, but I have some questions that I would like to address before proceeding.

Specifically, I would like to clarify the following:

- [Specific question 1]
- [Specific question 2]
- [Specific question 3]

Thank you for your assistance in this matter. I look forward to your prompt response so that I can ensure my submission meets all required criteria.

Best regards,

[Your Name]

[Your Institution]

[Your Email]

[Your Phone Number]