

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision comes after significant reflection and consideration regarding the ongoing conflict resolution challenges I have encountered in my role.

While I appreciate the opportunities I have had during my time here, I have come to realize that the current environment is not conducive to my professional growth and overall well-being. Despite my efforts to address the conflicts and seek resolutions, I believe that my contributions would be more effective in a different setting.

I want to express my gratitude for the experiences I have gained and the relationships I have built throughout my tenure at [Company's Name]. I am committed to ensuring a smooth transition during my remaining time here and will do my utmost to help train my successor.

Thank you for your understanding. I wish the team continued success in the future.

Sincerely,

[Your Name]