

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [last working day, typically two weeks from the date above].

This decision comes after careful consideration of my experiences within the workplace. Unfortunately, I have found ongoing disputes with colleagues which have significantly affected my ability to contribute positively to the team. I believe that it is in the best interest of both myself and the company for me to seek opportunities elsewhere where I can thrive.

I appreciate the opportunities I have had here and wish the team all the best in the future. Please let me know how I can assist during the transition period.

Thank you for your understanding.

Sincerely,

[Your Name]