

Confirmation of Auction Follow-up

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

Dear [Recipient's Name],

Thank you for participating in our recent auction held on [Auction Date]. We appreciate your interest and support.

This letter serves to confirm our follow-up regarding the items you bid on:

- Item: [Item Description] - Bid Amount: [Bid Amount]
- Item: [Item Description] - Bid Amount: [Bid Amount]

Please let us know if you have any questions or require further information about your bids or the auction process.

We look forward to your continued interest and hope to see you at our future events.

Best regards,

[Your Name]

[Your Title]

[Organization Name]