

Licensing Agreement Expiration Notice

Date: [Insert Date]

To: [Licensee's Name]

Address: [Licensee's Address]

Dear [Licensee's Name],

This letter serves as a formal notice regarding the upcoming expiration of the licensing agreement dated [Insert Agreement Date] between [Licensor's Name] and [Licensee's Name]. The agreement is set to expire on [Insert Expiration Date].

We would like to take this opportunity to remind you of the terms and conditions outlined in the agreement and to discuss any potential renewals or extensions that may be of interest to both parties.

Please feel free to reach out to us at your earliest convenience to discuss this matter further.

Thank you for your attention to this important notice.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]