

Dear [Recipient's Name],

I hope this message finds you well. It was a pleasure meeting you at the [Event Name] on [Date]. I enjoyed our conversation about [specific topic discussed] and learning about your work with [Recipient's Company/Organization].

I believe there are opportunities for us to collaborate or share insights, particularly regarding [mention any specific ideas or topics]. I would love to keep the conversation going and explore these possibilities further.

If you're open to it, I'd appreciate the chance to grab a coffee or connect over a call in the coming weeks. Please let me know your availability.

Thank you once again for your time. I look forward to hearing from you.

Best regards,

[Your Name]
[Your Job Title]
[Your Company]
[Your Phone Number]
[Your Email Address]