

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Editor's Name]

[Journal Name]

[Journal Address]

[City, State, Zip Code]

Dear [Editor's Name],

I hope this message finds you well. I am writing to inquire about the progress of my manuscript titled "[Title of Manuscript]," which I submitted on [Submission Date].

As I am eager to receive any updates regarding its status in the review process, I would greatly appreciate any information you could provide at this time.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Affiliation]