

# Follow-Up Letter for Language Course Partnership Inquiry

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous inquiry regarding a potential partnership for language courses between [Your Institution's Name] and [Recipient's Institution's Name].

As mentioned in my earlier correspondence, we believe that collaborating on language programs could mutually benefit our organizations and enhance the learning experience for our students. We are particularly interested in discussing joint curriculum development, student exchange opportunities, and co-hosted events.

If you are available, I would appreciate the opportunity to discuss this further at your convenience. Please let me know a suitable time for us to connect.

Thank you for considering this partnership opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Institution's Name]

[Your Contact Information]