

Membership Expiration Follow-Up

Dear [Member's Name],

We hope this message finds you well. We want to remind you that your membership with [Organization Name] is set to expire on [Expiration Date].

We value your participation and would love to continue having you as a member. Please take a moment to renew your membership before the expiration date to ensure uninterrupted access to our benefits and services.

If you have any questions or need assistance with the renewal process, feel free to reach out to us at [Contact Information].

Thank you for being a valued member of our community!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]