

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our previous correspondence regarding the funding application submitted on [Submission Date]. We appreciate your support and interest in our project, [Project Name].

As we are in the process of planning the next steps, we would like to confirm the status of our funding request. If there are any further details you require from our side, please do not hesitate to let us know.

Thank you for your attention to this matter. We look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]