

Request for Update on Lab Results

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Name of the Laboratory/Clinic]

[Address of the Laboratory/Clinic]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request an update regarding my recent lab results. I had my tests conducted on [Date of Tests], and I have not yet received the results.

Please let me know if there is any information or additional action needed from my side. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]