

Inquiry About Lease Agreement Modifications

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inquire about possible modifications to my current lease agreement for the property located at [Property Address].

Due to [brief explanation of reason for modification, e.g., changes in personal circumstances, financial situation, etc.], I would like to discuss the possibility of adjusting certain terms of my lease. Specifically, I am interested in [details of the modifications you are proposing, e.g., a reduction in rent, extension of lease period, etc.].

If possible, I would appreciate the opportunity to discuss this matter further. Please let me know a convenient time for you or if you prefer to communicate via email.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]