

Letter for Lease Renewal Discussion

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. As you are aware, the lease for [Property Address] is set to expire on [Expiration Date]. I would like to discuss the possibility of renewing the lease.

Given the recent developments and my ongoing interest in continuing to reside at the property, I believe a lease renewal would be mutually beneficial. I would appreciate the opportunity to meet and discuss the terms of the new lease.

Please let me know your available dates and times for a meeting. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]