

Vendor Qualification Application Status Check

Date: [Insert Date]

To: [Vendor's Name]

[Vendor's Address]

Dear [Vendor's Contact Person],

We hope this message finds you well. We are writing to inquire about the status of our vendor qualification application that was submitted on [Insert Submission Date]. As our company is currently evaluating potential partners, we would like to know if there are any updates regarding our application.

We appreciate your timely response, as it will assist us in our decision-making process. If you require any further information from our side, please do not hesitate to ask.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Company Contact Information]