

Inquiry on RFP Proposal Evaluation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the evaluation status of the RFP proposal submitted by [Your Company Name] on [Submission Date] for [Project Name/Description].

We are eager to learn more about the evaluation process and any feedback that may be available regarding our proposal. Understanding the timeline and criteria being used would be beneficial as we continue to enhance our offerings.

We appreciate the opportunity to participate in this process and look forward to your response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Email Address]

[Your Phone Number]