

Health Check Appointment Rescheduling

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you that your upcoming health check appointment originally scheduled for [original date and time] needs to be rescheduled.

We apologize for any inconvenience this may cause and appreciate your understanding in this matter. We would like to propose the following new dates and times for your appointment:

- [Option 1: New date and time]
- [Option 2: New date and time]
- [Option 3: New date and time]

Please let us know which option works best for you, or feel free to suggest an alternative date and time that is more convenient.

Thank you for your cooperation. We look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Healthcare Facility Name]

[Contact Information]