

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Admission Office]

[University Name]

[University Address]

[City, State, Zip Code]

Dear Admissions Committee,

I hope this message finds you well. I am writing to inquire about the status of my admission application for the [specific program/degree] for the [academic year/semester]. My application was submitted on [submission date], and my application ID is [application ID].

As the decision date has passed, I would greatly appreciate any updates you could provide regarding my application status. I am very enthusiastic about the opportunity to join [University Name] and contribute to the vibrant academic community.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]