

Follow-Up Inquiry on Event Hosting Proposal

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the event hosting proposal I submitted on [Submission Date]. I wanted to see if you had any updates regarding the proposal and if there is any additional information you require from my side.

As mentioned in the proposal, I am eager to collaborate and ensure a successful event that meets your needs. Please let me know if there's a convenient time for us to discuss this further.

Thank you for your consideration, and I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]