

Subject: Request for Status Update on Customer Service Ticket

Dear [Customer Service Team/Specific Contact Name],

I hope this message finds you well. I am writing to request an update regarding my customer service ticket, which was submitted on [date of submission] and is currently under reference number [ticket number].

As it has been [number of days/weeks] since I last heard from you, I would appreciate any information you could provide regarding the status of my request. Your assistance is invaluable, and I look forward to resolving this matter soon.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Account/Reference Number, if applicable]