

Inquiry Regarding Previous Customer Service Interactions

Date: **[Insert Date]**

To: **[Customer Service Department]**

From: **[Your Name]**

Email: **[Your Email]**

Phone: **[Your Phone Number]**

Dear Customer Service Team,

I hope this message finds you well. I am writing to inquire about my previous interactions with your customer service team, specifically regarding the issues I encountered during my last contact on **[Insert Date of Last Interaction]**.

It would be greatly appreciated if you could provide me with an overview of the steps taken during my prior inquiry and confirm whether my concerns have been addressed. Additionally, if there are any further actions required from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]